

**A COMPLIANCE SERVICE FOR  
NON-EU MACHINERY MANUFACTURERS  
EXPORTING TO EUROPE**



**Conformance**

CE marking & product safety consultants

# ARE YOU MANUFACTURING MACHINERY FOR USE IN EUROPE?



## ***...then you need to read this***

From the 29th December 2009, a new Machinery Directive comes into force in the European Community (EC) governing the compliance of manufactured machinery to approved safety standards.

Although the new directive (2006/42/EC) is similar in most ways to the existing directive (98/37/EC) there are some changes - and one significant addition which affects non-EU machinery manufacturers exporting to Europe.

This requires non-EU manufacturers to provide the **“name and address of the person authorised to compile the technical file, who must be established in the Community”**.

In effect this means machinery manufacturers based outside the EU need to find an individual or body through which enforcement agencies can access a manufacturer’s technical documentation for their product.

This is a regulation, not an option.

## **WHAT IS DOC-EUPOINT ?**

**DOC-EUPOINT** is a service offered by Conformance Ltd. to help manufacturers based outside the EU to meet their obligations under the Machinery Directive 2006/42/EC.

**Through this service we will permit non-EU based clients to use our contact details on their Declarations of Conformity in return for a small charge and a commitment to provide the information required in the event of a formal request from an enforcement authority.**

Key features of DOC-EUPOINT include:

- **Comprehensive service from a long established specialist**

Conformance has been offering CE marking consultancy services for over 15 years. We have completed over 2500 CE marking related projects and have wider experience than any other specialist consultancy worldwide.

- **Confidential, independent service**

Our contract includes a commitment never to release your technical documentation to anyone without your express permission. You can use us as a way to deliver the information required by the enforcement authorities without any risk that it will fall into the hands of your competitors or customers. We are not an authorised representative or a Notified Body. Our service is focused entirely on your interests.



- **High reliability, highly secure file storage service**

Our systems incorporate automatic off-site backups and comply with international standards for data security.

- **Low cost, modular service**

Our service is structured to be easy to understand, so that you only pay for what you need.

- **One stop shop for additional CE marking services**

If you need guidance on what your technical documentation should contain, a list of the standards which apply to your product, an annual update on the standards and directives, or an assessment of your technical documentation, Conformance can provide all these and more.

## HOW DOES IT WORK?

You purchase a license to use DOC-EUPOINT as the authorised contact point for your technical documentation. You can then use our UK office address on your Declaration(s) of Conformity.

There is a simple online purchase process available from our web page at [www.doceupoint.eu](http://www.doceupoint.eu). After payment of the licence fee you will then be sent a form asking you to complete your details and return required information about your products. Once we have the information back from you, we will transfer the details to your unique licence which will then be sent to you either by email (as a PDF) or as a hard copy by post.

The license is a one year contract which is annually renewable for a small fee.

The license covers one product or technical file. Additional licenses can be purchased for a discounted fee.

The cost for a one-year license is currently **£125.00** or **\$212.50**, but please check all up to date costs and options via the costs tab at [www.doceupoint.eu](http://www.doceupoint.eu).



example license

## WHY IS THIS NEEDED?



The purpose of this requirement is to deal with an issue which the enforcement authorities for the Directive have found to be an increasing problem, namely that they have difficulty in obtaining the technical documentation which allows them to assess whether or not a product has been correctly CE marked.

It's important to understand that this requirement is not about requiring a manufacturer who is based outside the EU to appoint an Authorised Representative. The function of a formally appointed Authorised Representative, and their relationship with the manufacturer, is quite different. This requirement is about ensuring that the enforcement authorities have timely access to the information they need to assess whether the machine has been correctly CE marked.

It's also worth noting that the Directives do not require the technical documentation to be actually stored in the EU. This is dealt with in Annex VII to the Machinery Directive, which states;

“The technical file does not have to be located in the territory of the Community, nor does it have to be permanently available in material form. However, it must be capable of being assembled and made available within a period of time commensurate with its complexity by the person designated in the EC declaration of conformity.”

To help non-EU manufacturers meet these requirements, Conformance has set up the **DOC-EUPOINT** service.

## OTHER SERVICES

Conformance is a leading UK consultancy in CE marking and product safety with in depth experience of all the issues, standards, bureaucracy and requirements of both European and global product conformance. We have a full range of services and an extensive library of information, more details of which can be found at our web site [www.conformance.co.uk](http://www.conformance.co.uk)

With specific reference to the **New Machinery Directive**, for which we provide the DOC-EUPOINT service, we also offer the following:

- **Training Courses** - purpose made courses to explain the requirements and changes in the new Directive.
- **Declarations of Conformity and Checklists** - template Declaration documents and upto date checklists to help you meet the latest requirements.
- **Consultancy** - in depth consultancy services on any aspect of your production or documentation processes to help meet the requirements of the new directive. We also offer 'Quick Consultancy' by phone or e-chat if you just need a 1/4hr or 1/2hr of our time to maybe check some specifics or seek quick guidance on a particular issue. Quick Consultancy can be purchased easily on our web site at [www.conformance.co.uk/buyconsultancy.php](http://www.conformance.co.uk/buyconsultancy.php)